



Building a Greener Economic Environment

Vacancy Announcement

CNVP Country Director, Albania Office in Tirana

CNVP focuses on all aspects of the Green Economy - Sustainable natural resource management, climate change, rural development, renewable energy, community mobilization and European accession.

CNVP works with key stakeholders and partners in the public, private and civil society sectors at central, decentralized, cross-border and regional levels. It uses tried and tested analytical, consulting, advisory, coaching, mentoring, demonstration and knowledge transfers skills to help partners strengthen their technical capacities. More information about CNVP can be found at www.cnvp-eu.org.

CNVP Albania is hiring a Country Director to lead the team in Albania, from Tirana office. The Country Director will manage a portfolio of employees, and projects. S/he will manage employees and project portfolio to the highest standards and in line with CNVP strategic objectives as defined by the Executive Board and develop new core business for CNVP to increase its financial viability and sustainability.

Working from CNVP's office in Tirana, the Country Director will be primarily responsible to:

1. contribute and assist the Executive Board to implement CNVP's strategy 2022-2027¹.
2. build excellent relationships, networking links, communication and information flows with key donors, government officials (at central and municipality levels), private sector, NGOs/CSOs, universities, the media and other key stakeholders at country and regional levels to ensure that CNVP is represented at all important meetings.
3. contribute to annual reports and planning of the organisation.
4. undertake academic/internet research, business development and project partnership activities on an in-country, cross-border and regional basis, and contribute to the preparation of concept notes and project proposals.
5. help to prepare CNVP's annual business plan and budget (operations and investment), as well as associated human resource requirements.
6. cooperate with all CNVP staff, as well as local and international experts (Albania, Kosovo, North Macedonia, Montenegro, and the Netherlands) to implement the annual work plan/budget to the highest quality.
7. support key partners to strengthen their capacities to develop and implement natural resource management strategies, policies, and projects on a participatory basis and in line with EU regulations.
8. prepare a self-assessment of annual performance.
9. undertake an annual performance assessment of country specific CNVP staff.
10. contribute written and visual material to the News and other sections of CNVP's website, and

¹ Sustainable forest management; climate change, environment and NRM, including zonal coast management; agri-rural development; renewable energy and waste management; gender and women's economic empowerment; community mobilisation, governance and civil society; and European accession and related policy questions.

11. report to the CNVP Executive Board monthly, and undertake all other activities requested by him/her, including the preparation of reports and attendance at external meetings (where these are fully funded).

Applicants should hold a university degree in a relevant discipline such as natural sciences, economy, forestry, natural resources, environment, rural development, social sciences and other related fields. The successful candidate must have at least 10 years of professional experience in related fields, and be a team player with good communication skills. **Female candidates are encouraged to apply. When equally skilled, female candidate is preferred.**

Core competencies and values

- Respect for Diversity
- Integrity
- Professionalism
- Accountability
- Creative Problem Solving
- Effective Communication
- Inclusive Collaboration
- Stakeholder Engagement
- Leading by Example

Additional competences should include:

- excellent IT and tech. skills (MS office, use of forestry tools and technology).
- fluency in written and spoken English and Albanian.
- good knowledge of policy and situation on local economic development, governance, forestry, environmental protection, rural development etc. in Albania and region.
- Knowledge and understanding of the international development context and trends in CNVP's key acting sectors.
- Strong business development and people management capabilities with a focus on results and entrepreneurial skills.
- Ability to relate with and manage relationships with donors, government at national, sub-national and local levels.
- Ability to coach, lead, stimulate, and inspire professionals in a development context.
- Culturally aware, tactful, and open-minded.
- Driving license: minimum B – category.

Interested candidates should apply in English by email (subject line: Application for CD Albania) to **recruitment@cnvp-eu.org** no later than 10 December 2023 attaching a letter of motivation and a CV (using the EU Pass Format).



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The starting time of the appointment will be January 2024. The contract period will be until 31 December 2024, with possible continuation based on work performance.

Please note that only short-listed candidates will be invited for interview.

The Job Description is presented in [Annex I](#)